



AGENDA
September 20, 2022
Council Conference Meeting
7:00 p.m.

APPOINTMENTS

PRESENTATION

BIDS

RESOLUTIONS

Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to refund street opening Cash Bond
2. Resolution authorizing the Chief Financial Officer to refund Recreation Department Fees
3. Resolution authorizing the Mayor and Clerk to execute the agreement to renew membership in the Suburban Municipal Joint Insurance Fund
4. Resolution to approve the Corrective Action Plan
5. Resolution to approve insertion of special item of revenue in the municipal budget (Clean Energy - Community Energy Grant)
6. Resolution to approve insertion of special item of revenue in the municipal budget (CDBG)

Public Safety, Transportation and Parking Committee

Code Review & Town Property Committee

1. Resolution authorizing the Mayor to sign Interlocal Agreement for Bulk Waste Disposal at the Westfield Conservation Center with the Township of Cranford
2. Resolution to approve Children's Amusement Device Licenses

Public Works Committee

1. Resolution to award contract for the 2022 Leaf Collection Program
2. Resolution authorizing the purchase of a Department of Public Works vehicle

ORDINANCES

GENERAL BUSINESS

Eagle Scout Presentations

COMMITTEE REPORTS

OPEN DISCUSSION BY CITIZENS

EXECUTIVE SESSION



**TOWN OF WESTFIELD
TOWN COUNCIL
REGULAR MEETING**

**Tuesday, September 20, 2022
8:00 PM**

PROPOSED AGENDA

This agenda is prepared for the information of the public. It is the order of the meeting; however, if changes in order, deletions or additions are made, they will be noted at the time.

1. Roll Call
2. Invocation
3. Salute to the flag
4. Appointments
5. Presentations
HBC | Streetworks
6. Advertised Hearings
7. Approval of Minutes from Town Council Conference Session held September 6, 2022
Approval of Minutes from Town Council Regular Meeting held September 6, 2022
8. Petitions and Communications
9. Open discussion by citizens
10. Bills and Claims in the amount of \$367,971.81
11. Reports of Standing Committees

Finance Policy Committee

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2. Resolution authorizing the Chief Financial Officer to refund Recreation Department Fees
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Public Safety, Transportation and Parking Committee

Code Review & Town Property Committee

1. Resolution authorizing the Mayor to sign Interlocal Agreement for Bulk Waste Disposal at the Westfield Conservation Center with the Township of Cranford
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Public Works Committee

1. Resolution to award contract for the 2022 Leaf Collection Program
2. Resolution authorizing the purchase of a Department of Public Works vehicle

12. Reports of Department Heads

TOWN OF WESTFIELD

WESTFIELD, NEW JERSEY
RESOLUTION NO. XX – 2022

FINANCE POLICY COMMITTEE

SEPTEMBER 20, 2022

WHEREAS, Eliann Lipsky placed the required cash bond of \$1500.00 to cover the Road Opening Permit #21-168 for 227 Prospect Street; and

WHEREAS, Eliann Lipsky is entitled to have this amount to be returned, and

WHEREAS the Town Engineer has inspected the roadway excavation and has found the excavation to have been properly repaired.

NOW THEREFORE BE IT RESOLVED that the Treasurer be authorized to draw a warrant in the name of Eliann Lipsky for \$1,500.00 and forward to 227 Prospect Street, Westfield, N.J., 07090.

TOWN OF WESTFIELD

WESTFIELD, NEW JERSEY
RESOLUTION NO. XX – 2022

FINANCE POLICY COMMITTEE

SEPTEMBER 20, 2022

RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individual via checks:

<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Fee</u>
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BE IT FURTHER RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individual via credit card:

<u>Name</u>	<u>Reason</u>	<u>Program</u>	<u>Fee</u>
Andrew Davlourous	Withdrew	Ultimate/Fall In-Town Nikos	\$160.00 Credit Card
Andrew Davlourous	Withdrew	Ultimate/Fall In-Town Alexander	\$160.00 Credit Card
Alisa Kenney	Withdrew	LEGO/Fall/ Session 2	\$171.00 Credit Card
Abigail Priece	Class Canceled	Brightwood – Butterfly	\$10.00 Credit Card
Nico Mengin	Class Canceled	Brightwood – Butterfly	\$10.00 Credit Card
Jeffrey Wendler	Withdrew	Adult Pickleball -Interm 1	\$90.00 Credit Card
Jeffrey Wendler	Withdrew	Adult Pickleball-Interm 2	\$80.00 Credit Card
Helayne Levit	Withdrew	Adult Pickleball Almost Int 2	\$75.00 Credit Card

TOWN OF WESTFIELD

WESTFIELD, NEW JERSEY
RESOLUTION NO. XX – 2022

FINANCE POLICY COMMITTEE

SEPTEMBER 20, 2022

WHEREAS, the Town of Westfield and is a member of the Suburban Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2022, unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Town of Westfield agrees to renew its membership in the Suburban Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Suburban Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

TOWN OF WESTFIELD

WESTFIELD, NEW JERSEY
RESOLUTION NO. XX – 2022

FINANCE POLICY COMMITTEE

SEPTEMBER 20, 2022

WHEREAS, the Office of the New Jersey State Comptroller issued a report entitled “A review of Sick and Vacation Leave Policies in New Jersey Municipalities”; and

WHEREAS, the report that was issued by the State with respect to sixty (60) municipalities identified the Town of Westfield as a municipality that needed to clarify its policies and labor agreements to better confirm compliance with State statutes addressing the accrual of vacation leave and the payout of sick leave; and

WHEREAS, in response to the request from the Office of the State Comptroller, the Town has developed a corrective action plan addressing the issues identified in the report; and

WHEREAS, the Mayor and Town Council believe that the corrective action plan adequately and appropriately addresses the limited issues raised by the State Comptroller;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Town Council hereby approve the corrective action plan to address the report of the State Comptroller and authorize the Town Administrator, CFO and legal counsel to take the necessary steps to implement the corrective action plan in a timely manner.

TOWN OF WESTFIELD

WESTFIELD, NEW JERSEY
RESOLUTION NO. XX – 2022

FINANCE POLICY COMMITTEE

SEPTEMBER 20, 2022

WHEREAS, N.J.S.A.40A:4-87 (Chapter 159, P.L. 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by the law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Town of Westfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2022 in the sum of \$10,000.00, which is now available from the Division of ERG Planning Conservation; and

BE IT FURTHER RESOLVED that the like sum be, and the same is hereby appropriated under the following caption:

General Appropriations	
Clean Energy - Community Energy Grant	\$10,000.00

BE IT FURTHER RESOLVED that one copy of this resolution be forwarded electronically to the Division of Local Government Services by the Chief Financial Officer.

TOWN OF WESTFIELD

WESTFIELD, NEW JERSEY
RESOLUTION NO. XX – 2022

FINANCE POLICY COMMITTEE

SEPTEMBER 20, 2022

WHEREAS, N.J.S.A.40A:4-87 (Chapter 159, P.L. 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by the law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Town of Westfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2022 in the sum of \$37,800.00, which is now available from Union County Community Development Block Grant (CDBG); and

BE IT FURTHER RESOLVED that the like sum be, and the same is hereby appropriated under the following caption:

General Appropriations	
Union County CDBG – Add'l funding for ADA Doors at Town Hall	
September 1, 2021 – August 31, 2022 (Year 47 CD 21-083)	\$12,800.00
Union County CDBG – Senior Transportation	
September 1, 2022 – August 31, 2023 (Year 48 CD 22-299)	\$10,000.00
Union County CDBG – ADA Doors	
September 1, 2022 – August 31, 2023 (Year 48 CD 22-083)	<u>\$15,000.00</u>
Total	\$37,800.00

BE IT FURTHER RESOLVED that one copy of this resolution be forwarded electronically to the Division of Local Government Services by the Chief Financial Officer.

TOWN OF WESTFIELD

WESTFIELD, NEW JERSEY
RESOLUTION NO. XX – 2022

CODE REVIEW & TOWN PROPERTY COMMITTEE

SEPTEMBER 20, 2022

BE IT RESOLVED that the Mayor and appropriate town officials are hereby authorized to sign the Interlocal Agreement for Bulk Waste Disposal at the Westfield Conservation Center between the Township Cranford and the Town of Westfield.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY
RESOLUTION NO. XX – 2022

CODE REVIEW & TOWN PROPERTY COMMITTEE

SEPTEMBER 20, 2022

RESOLVED that the following application for children’s amusement devices be retroactively approved:

JerseyJumpy
PO Box 217
Iselin, NJ 08830

Parish Picnic
September 18, 2022
1600 Rahway Avenue
Westfield, NJ 07090

St. Helen’s
1600 Rahway Avenue
Westfield, NJ 07090

Seashore Amusements
11 Hendry Lane
Brick, NJ 08723

Festifall
September 18, 2022
Elm Street
Westfield, NJ 07090

GWACC
Elm Street
Westfield, NJ 07090

Party Time Rentals
25 Andrews Drive
Woodland Park, NJ 07830

Westfield PBA 90 Car Show
September 17, 2022
300 South Ave. West
Westfield, NJ 07090

300 South Avenue West
Westfield, NJ 07090

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY
RESOLUTION NO. XX – 2022

PUBLIC WORKS COMMITTEE

SEPTEMBER 20, 2022

WHEREAS, a need exists for the contract rental of privately owned equipment for use by the Department of Public Works in the 2022 Leaf Collection Program, as provided for in Public Works account 137-246, and

WHEREAS, sealed bids were received on Wednesday, September 14, 2022, and

WHEREAS, the low bids received for **Part A – Hauling from the Street** (30 Cubic Yard Capacity (MINIMUM) Dump Trailers or Roll-off Containers with working tarps and operators) have been analyzed and found to be fair and reasonable for the rental of this service; and

WHEREAS, the low bid received for **Part B - Loaders**, has been analyzed and found to be fair and reasonable for the rental of this service, and

WHEREAS, the Town received multiple bids for **Alternate A-1 – Hauling from the Street** (Tri-Axle Dump Trucks), and have been analyzed and found to be fair and reasonable for the rental of this service; and

WHEREAS, Certificate of the Town Treasurer, certifying to the availability of adequate funds for this Contract, prepared in accordance with N.J.A.C. 5:30 1.10 has been furnished to the Town Clerk. Expenditure of funds to be charged to Public Works account 137-246, in a total amount not expected to exceed \$145,000.00.

NOW THEREFORE BE IT RESOLVED, that the following contracts be awarded, and that the proper Town Officials be, and they are hereby, authorized to act as appropriate in the execution and discharge of this contract

PART A
AMERITICO DISPOSAL, INC.

2295 South Avenue
Scotch Plains, NJ 07076

Hauling from Street/Trucks w/operators (4) at \$87.50/HR,
not
expected to exceed \$50,000.00, under PO #22-03195

FRANK GALBRAITH & SON
831 Raitan Road
not
Scotch Plains, NJ 07076

Hauling from Street/Trucks w/operators (2) at \$85.00/HR,
expected to exceed \$45,000.00, under PO #22-03196

PART B

JESCO, INC.
1790 Route 38
expected to
Mount Holly, NJ 08060

Front End Loaders w/o Operators (6) at \$64.00/HR, not
exceed \$50,000.00, under PO #22-03197

ALT A-1

FRANK GALBRAITH & SON
831 Raitan Road
included Scotch Plains, NJ 07076

Hauling from Street/Trucks to Facility (1) at \$87.50/HR,
as part of PO #22-03196

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY
RESOLUTION NO. XX – 2022

PUBLIC WORKS COMMITTEE

SEPTEMBER 20, 2022

WHEREAS, a need exists for the purchase of a replacement Chevrolet 6500 Dump Truck for use by the Westfield Department of Public Works, as provided for in the Town of Westfield's 2022 Capital Budget, and

WHEREAS, the contract to purchase this vehicle is to be awarded to an authorized vendor through the State of New Jersey Procurement Bureau, and

WHEREAS, this vehicle will be sufficient to meet the needs of the Westfield Department of Public Works; and

WHEREAS, the New Jersey State Public Contract Law 40A:11-3 states that when accepting an item under a cooperative contract, specifically, Sourcewell (formerly known as National Joint Powers Alliance), a resolution must be adopted by the Governing Body, and

WHEREAS, the Town Treasurer certifies to the availability of adequate funds for payment, prepared in accordance with N.J.A.C. 5:30 1.10, in the amount of \$67,290.86 for one (1) 2023 Chevrolet Silverado MD 4WD Reg Cab Work Truck and \$47,464.00 for items including but not limited to the Dump body, Spreader, Plow and lighting package, for a total cost of \$114,754.86, of which \$100,000 is to be charged to Special Ordinance (S.O.) 2022-01, account C-07-22-001-1F1 and \$14,754.86 is to be charged to the Public Works Capital Equipment Budget account 2-01-236-212, under Purchase Order 22-03188.

NOW, THEREFORE BE IT RESOLVED that the Town of Westfield will purchase the following vehicle from the indicated vendor:

National Auto Fleet Group
490 Auto Center Drive
Watsonville, CA 95076

One (1) New/Unused 2023 Chevrolet Silverado MD 4WD Reg Cab Work Truck
@ \$114,754.86
Quote ID 32858, Sourcewell Contract 091521-NAF

BE IT FURTHER RESOLVED that the proper Town Officials be, and they are hereby authorized to take whatever actions are appropriate in the execution and discharge of this Contract.