



**AGENDA**  
**October 11, 2022**  
**Council Conference Meeting**  
**7:00 p.m.**

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**APPOINTMENTS**

**PRESENTATION**

**BIDS**

**RESOLUTIONS**

**Finance Policy Committee**

1. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for September 2022
2. Resolution authorizing the Chief Financial Officer to refund Recreation Department fees
3. Resolution authorizing the Chief Financial Officer to refund street opening Cash Bond
4. Resolution authorizing the Chief Financial Officer to draw warrants for overpaid taxes due to disabled Veteran exemption
5. Resolution authorizing the Chief Financial Officer to draw warrant for third quarter Construction Official's State permit fees for 2022
6. Resolution to execute an amended service agreement for Deferred Compensation Plan
7. Resolution to award contract to Gabel Associates for Library Resiliency and Sustainability Energy Plan
8. Resolution to award contract to Ackerson Drapery for Council Chambers upgrades

**Public Safety, Transportation and Parking Committee**

1. Resolution to amend contract for on-call traffic safety consultant

**Code Review & Town Property Committee**

1. Resolution to approve Children's Amusement Device Licenses

**Public Works Committee**

**ORDINANCES**

**GENERAL BUSINESS**

Event Requests

Downtown Westfield Corporation

McKinley School

Green Team

**COMMITTEE REPORTS**

**OPEN DISCUSSION BY CITIZENS**

**EXECUTIVE SESSION**



**TOWN OF WESTFIELD  
TOWN COUNCIL  
REGULAR MEETING**

**Tuesday, October 11, 2022  
8:00 PM**

**PROPOSED AGENDA**

This agenda is prepared for the information of the public. It is the order of the meeting; however, if changes in order, deletions or additions are made, they will be noted at the time.

1. Roll Call
2. Invocation
3. Salute to the flag
4. Appointments
5. Presentations

Proclamations

Hispanic Heritage Month  
Ukrainian Support

6. Advertised Hearings
7. Approval of Minutes from Town Council Conference Session held September 20, 2022  
Approval of Minutes from Town Council Regular Meeting held September 20, 2022
8. Petitions and Communications
9. Open discussion by citizens
10. Bills and Claims in the amount of \$
11. Reports of Standing Committees

Finance Policy Committee

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Public Safety, Transportation and Parking Committee

1. Resolution to amend contract for on-call traffic safety consultant

Code Review & Town Property Committee

1. Resolution to approve Children's Amusement Device Licenses

Public Works Committee

12. Reports of Department Heads

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**  
**RESOLUTION NO. XX - 2022**

**FINANCE POLICY COMMITTEE**

**OCTOBER 11, 2022**

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$29.40 to the order of New Jersey Department of Health, P.O. Box 369, Trenton, New Jersey for Dog Licenses issued by the Town Clerk for the month of September 2022.

**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**  
**RESOLUTION NO. XX – 2022**

**FINANCE POLICY COMMITTEE**

**OCTOBER 11, 2022**

**RESOLVED**, that the Town Treasurer be authorized to refund the following fees to the following individual via checks:

<b><u>Name</u></b>	<b><u>Account</u></b>	<b><u>Class</u></b>	<b><u>Fee</u></b>
Mary Mastropietro 1545 Rahway Ave Canceled Westfield, NJ 07090	Tennis/Rec T-05-600=071	Tai Chi/Fall	\$42.00 Program  Paid Cash

**BE IT FURTHER RESOLVED**, that the Town Treasurer be authorized to refund the following fees to the following individual via credit card:

<b><u>Name</u></b>	<b><u>Reason</u></b>	<b><u>Program</u></b>	<b><u>Fee</u></b>
Kimberly Benou Card	Program Canceled	Tai Chi/Fall	\$42.00 Credit
John Colasanti Card	Program Canceled	Tai Chi/Fall	\$42.00 Credit
Chip Parks Card	Program Canceled	Tai Chi/Fall Leticia De Borba	\$42.00 Credit
Gene McGovern Card	Program Canceled	Tai Chi/Fall	\$42.00 Credit
Georgeanne McMahon Card	Program Canceled	Tai Chi/Fall	\$42.00 Credit
Maryann Odermatt Card	Program Canceled	Tai Chi/Fall	\$42.00 Credit
Richard Stern Card	Program Canceled	Tai Chi/Fall	\$42.00 Credit

Thomas Whipple Card	Program Canceled	Tai Chi/Fall	\$42.00 Credit
Nadine Mandel Card	Withdrew	Pickleball/Youth	\$88.00 Credit
Kristy Bassolino Card	Withdrew	Pickleball/Youth	\$88.00 Credit

**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**  
**RESOLUTION NO. XX – 2022**

**FINANCE POLICY COMMITTEE**

**OCTOBER 11, 2022**

**WHEREAS**, Ultimate Drain Cleaning and Service LLC. placed the required cash bond of \$1500.00 to cover the Road Opening Permit #21-186 for 642 Fairmount Avenue; and

**WHEREAS**, Ultimate Drain Cleaning and Service LLC. is entitled to have this amount to be returned, and

**WHEREAS** the Town Engineer has inspected the roadway excavation and has found the excavation to have been properly repaired.

**NOW THEREFORE BE IT RESOLVED** that the Treasurer be authorized to draw a warrant in the name of Ultimate Drain Cleaning and Service LLC. for \$1,500.00 and forward to 237 Prospect Plains Road, Monroe, N.J., 08831.

**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**  
**RESOLUTION NO. XX – 2022**

**FINANCE POLICY COMMITTEE**

**OCTOBER 11, 2022**

WHEREAS, the following persons, homeowners residing in Westfield, NJ, have filed for a 100% disabled rating due to service connected injuries, making them eligible for a Property Tax Exemption Qualification for the tax year 2022, and

WHEREAS the Mayor and Town Council elect to exercise their discretion to exempt homeowners from payment of real estate taxes for the prorated year 2022 and refund said homeowners retroactively to the effective date of disability stated in the Veteran Administration letter;

NOW, THEREFORE BE IT RESOLVED, that the Chief Financial Officer be and he hereby is authorized to draw warrants to the below mentioned, this being a refund for prorated 2022 taxes, based on the application as indicated below;

Block/Lot Name	Address	Year	Amount
704/8 Haniak, Bohdan & Joyce A	940 Cleveland Avenue	2022	\$374.69



**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**  
**RESOLUTION NO. XX – 2022**

**FINANCE POLICY COMMITTEE**

**OCTOBER 11, 2022**

RESOLVED that pursuant to N.J.A.C. 5:23-4.19, that the Chief Financial Officer be authorized and directed to draw a warrant in the sum of \$19,740.00 to the TREASURER, STATE OF NEW JERSEY for the third quarter Construction Official's State permit fees for 2022.

BE IT FURTHER RESOLVED that said check be forward to the Division of Codes and Standards, Department of Community Affairs, CN 802, Trenton , New Jersey 08625-0802.

**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**  
**RESOLUTION NO. XX – 2022**

**FINANCE POLICY COMMITTEE**

**OCTOBER 11, 2022**

WHEREAS, the Town of Westfield (hereinafter referred to as the “Employer”) by resolution adopted a Deferred Compensation Plan (hereinafter referred to as the “Plan”) effective July 9, 1996 for the purpose of making available to eligible employees the accrual of tax benefits under section 457 Deferred Compensation Plan; and

WHEREAS, the Town of Westfield previously adopted a Deferred Compensation Plan and Service Agreement provided by Great-West Life & Annuity Insurance Company Plan Id#: 340537-01 and Service Agreement # 23-GWL/NPC-SA--E010702; and

WHEREAS, Great-West Life & Annuity Insurance Company has assigned the provision of services to its wholly owned subsidiary, Empower Retirement, LLC, who will continue to provide the same services under an updated Service Agreement. The previously adopted Deferred Compensation Plan remains in full effect and is not being changed.

NOW THEREFORE BE IT RESOLVED, that the Town Administrator or his designee is authorized to execute a Service Agreement with Empower Retirement, LLC, 21-SA-EMPOWER-110121, and to submit all necessary documents to the Director of the Division of Local Government Services within the State Department of Community Affairs for approval.

BE IT FURTHER RESOLVED, that the Town Administrator is hereby designated as the Local Plan Administrator for the administration of the Plan.

**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**  
**RESOLUTION NO. XX – 2022**

**FINANCE POLICY COMMITTEE**

**OCTOBER 11, 2022**

**WHEREAS**, a need exists to develop a Resiliency and Sustainable Energy Plan (RSE-Plan) for the Westfield Memorial Library, and

**WHEREAS**, Gabel Associates, 417 Denison Street, Highland Park, NJ 08904, has submitted a proposal dated March 8, 2022, indicating that Gabel Associates would provide the above-service at a total fee not to exceed \$15,000.00; and

**WHEREAS**, Gabel Associates RSE-Plan would consider the preliminary and high-level feasibility of various technology components for potential implementation at the Westfield Memorial Library including energy efficiency, solar, CHP, battery storage, microgrid solutions, electric vehicle charging; and

**WHEREAS**, Certificate of the Town Treasurer, certifying the availability of adequate funds for this Contract, prepared in accordance with N.J.A.C. 5:30 1.10, which will not exceed \$15,000 has been furnished to the Town Clerk. Expenditure of funds pursuant to this Contract is to be charged under Purchase Order 22-03444 as follows:

\$5,000 to BPU

\$5,000 to Sustainable Initiative Trust Fund, account T-05-600-094

\$5,000 to Memorial Library, account 2-01-29-390-775

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Town Council of the Town of Westfield be and hereby authorize the contract awarded for services described above to Gabel Associates, 417 Denison Street, Highland Park, NJ 08904.

**BE IT FURTHER RESOLVED** that the proper Town Officials be, and they are hereby authorized to take whatever actions are appropriate in the execution and discharge of this Contract.

**TOWN OF WESTFIELD**

**WESTFIELD, NEW JERSEY**  
**RESOLUTION NO. XX – 2022**

**FINANCE POLICY COMMITTEE**

**OCTOBER 11, 2022**

**WHEREAS**, a need exists for improvements to the Town Council Chambers and other meeting rooms within the Westfield Municipal Building, and

**WHEREAS**, at a meeting held October 13, 2020, the Town Council of the Town of Westfield authorized an award of contract to Fraytak Veisz Hopkins Duthie P.C. (FVHD), Architects and Planners, for various design and architectural services for the Town's Council Chambers; and

**WHEREAS**, through the design and architectural services provided, FVHD has recommended that the Town of Westfield authorize a contract to Ackerson Drapery, Decorator Services Inc. 500 James Street #14, Lakewood, NJ 08701, for the furnishing and installation of window treatments needed for Town Council Chambers; and

**WHEREAS**, the contract for these improvements was awarded through a Cooperative Purchasing Agreement with the Educational Services Commission of NJ (ESCNJ), and

**WHEREAS**, the Town Treasurer certified to the availability of adequate funds for payment of the above referenced alternate items, prepared in accordance with N.J.A.C. 5:30 1.10, which will be in the amount of \$11,960.88, under New Jersey State Approved Co-Op Contract ESCNJ #65MCESCCPS-ESCNJ Bid#22/23-08 Furniture & Accessories, charged to Special Ordinance 2221, C-07-21-222-1F1, under Purchase Order No 22-03441.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Town Council of the Town of Westfield be and hereby authorize the contract awarded for services described above to Ackerson Drapery, Decorator Services Inc. in an amount not expected to exceed \$11,960.88, under New Jersey State Approved Co-Op Contract ESCNJ #65MCESCCPS-ESCNJ Bid#22/23-08.

**BE IT FURTHER RESOLVED** that the proper Town Officials be, and they are hereby authorized to take whatever actions are appropriate in the execution and discharge of this Contract.

**TOWN OF WESTFIELD**

**WESTFIELD, NEW JERSEY**  
**RESOLUTION NO. XX – 2022**

**PUBLIC SAFETY, TRANSPORTATION & PARKING COMMITTEE**      **OCTOBER 11, 2022**

**WHEREAS**, the Town of Westfield has determined a need for an on-call traffic safety and engineering services consultant to assist the Town as necessary, and

**WHEREAS**, on January 4, 2022, by Resolution 25-2022, Town Council awarded a professional services contract in an amount not to exceed \$17,000 to Bright View Engineering, 651 Old Mount Pleasant Avenue, Suite 100, Livingston, New Jersey 07039, for aforesaid services, and

**WHEREAS**, it has been determined that additional services are required and therefore an amendment to the professional services agreement in the amount of \$8,000 is being requested, and

**WHEREAS**, a Certificate from the Chief Financial Officer, certifying the availability of adequate funds for this contract, prepared in accordance with NJAC 5:30-1.10, has been furnished to the Town Clerk. Expenditure of funds pursuant to this contract is to be charged to the Engineering Consultant Services Budget Account 2-01-135-114, under Purchase Order 22-00482, increasing the original contract award from \$17,000 to an amount not to exceed \$25,000.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Westfield amends its contract to Brightview Engineering for the aforementioned service at a fee not to exceed \$25,000 an, an increase of \$8,000; and

**BE IT FURTHER RESOLVED** that the proper Town Officials be authorized to effect whatever actions are necessary in the execution and discharge of this contract.

**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**  
**RESOLUTION NO. XX – 2022**

**FINANCE POLICY COMMITTEE**

**OCTOBER 11, 2022**

RESOLVED that the following application for children's amusement devices be approved:

Party Perfect  
312 Squankum Yellowbrook Road  
Farmingdale, NJ 07727

Children's Holiday  
December 18, 2022  
Foundation Park  
Westfield, NJ 07090

DWC  
133 Prospect St.  
Westfield, NJ 07090